

ANNEXURE - VIII

WATER RESOURCES DEPARTMENT

APPLICATION FOR RENEWAL OF ENLISTMENT

(The applicant should study carefully the Rules of enlistment and the list of documents to be annexed with the application form before filling the form. Applications found deficient in any respect are liable to be rejected without any further correspondence)

CLASS.....

CATEGORY.....

1. Name of applicant
Shri/M/s.....

2. Nationality
Indian.....Other.....

1. Address
Regd. Office
.....

.....

.....

Head Office
.....

.....

.....

.....

4. Telephone Number..... Fax
No.....

5. Constitution

Individual.....Sole Proprietorship Concern
.....
Partnership Firm.....Public Ltd.
Company.....
Private Ltd.
Company.....

6. If partnership firm, names of the partners/
if Company, name of Directors

1.....

2.....

3.....

4.....

5.....

6.....

7. (a) Name of person holding power of attorney
(b) Nationality
Indian.....Other.....
(a) Liabilities

8. Name of Bankers with full
address.....

9. Place of business

10. Full time technical staff in applicant's employ:
(a) to (e) Civil, Electrical,(f)for Furniture.
- (a) Graduate Engineers with minimum 5 years' experience.
Nos.....
- (b) Graduate Engineers with minimum 3 years' experience
(Excluding (a) above)
.....
- (c) Graduate Engineers with less than 3 years experience
.....
(excluding (a) and (b) above)
- (d) Diploma engineers with minimum 3 years' experience.
.....
- (e) Diploma engineers with less than 3 years' experience
.....
- (f)Furniture/Furnishing designers
.....
11. Does the applicant have sufficient T & P
Machinery, Equipment and workshop as per
requirements mentioned in the Enlistment
Rules for the class and category applied for
(Attach details on separate sheet)
Yes.....No.....
12. Does the applicant possess valid Electrical Licence
(For Electrical)
Yes.....No.....
13. (a) Details of enlistment with PWD/WRD
(i)Enlistment No. And Date
.....
(ii) Date of validity
.....

14 Is any person working with the applicant is a near relative of officer/official of PWD/WRD (see Rule 19 of the Enlistment Rules)

Yes.....No.....

If answer to above is yes, give details.

15 Details of PWD/WRD Works completed and in progress (which were secured during the last 5 years)(to be filled in proforma as given in Annexure-III). This list should include ALL works done whose gross amount of work done is more that the required magnitude for the class in which registration is required.

Yes.....No.....

16 Certificates:

(i)I/We (including all persons) certify that I /We have read the Rules of Enlistment of Contractors in PWD/WRD as amended up to-date and shall abide by them.

(ii)I /We certify that I/We will not get myself/ourselves registered as contractor(s) in the Department under more than one name.

(iii) I/We certify that the information given above is true to the best of our knowledge. I/We understand that if any information is found incorrect, our enlistment is liable to be cancelled.

(iv)I/We certify that I/none of the partners/Directors retired as an Engineer of Gazetted rank or as any Gazetted Officer employed on Engineering or Administrative duties in last two years. We also certify that we have neither under our employment any such person nor shall we employ any person within two years of his retirement except with prior permission of the Government.

(Strike out whichever is not applicable)

Signature(s) of applicant(s):

Name

Signature

Address

1.....

....

2.....

....

3.....

....

4.....

....

5.....

....

6.....

....

Date:

No. of documents attached.

ANNEXURE – IX

DOCUMENTS ATTACHED FOR RENEWAL

Sl.No.	Document	Yes	No
1.	Attested copy of Power of attorney, if any.		
2.	Working Capital Certificate/Solvency certificate in original from Schedule Bank in the proforma given in the Enlistment Rules. The certificates should be on the bank,s letter head and in sealed cover and shall be addressed to the concerned Enlistment Authority.		
3.	Attested copy of valid Electrical License.		
4.	Attested copy of Enlistment order.		
5.	Attested copies of award letters for works included in Annexure –III.		
6.	Attested Income Tax Returns and PAN.		
7.	Certificates for tenders submitted by the contractor In Annexure – X.		

ANNEXURE – X

PROFORMA FOR GIVING CERTIFICATE FOR TENDERS SUBMITTED BY THE CONTRACTOR

Sub:-Renewal of Contractors as Class - () in PWD/WRD

Certified that M/s/Shri
have submitted tenders for the following works:

Name of work	Date of tender	Estimated cost put to tender	Position of tender
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**Signature of Executive Engineer
With full address and office seal**

